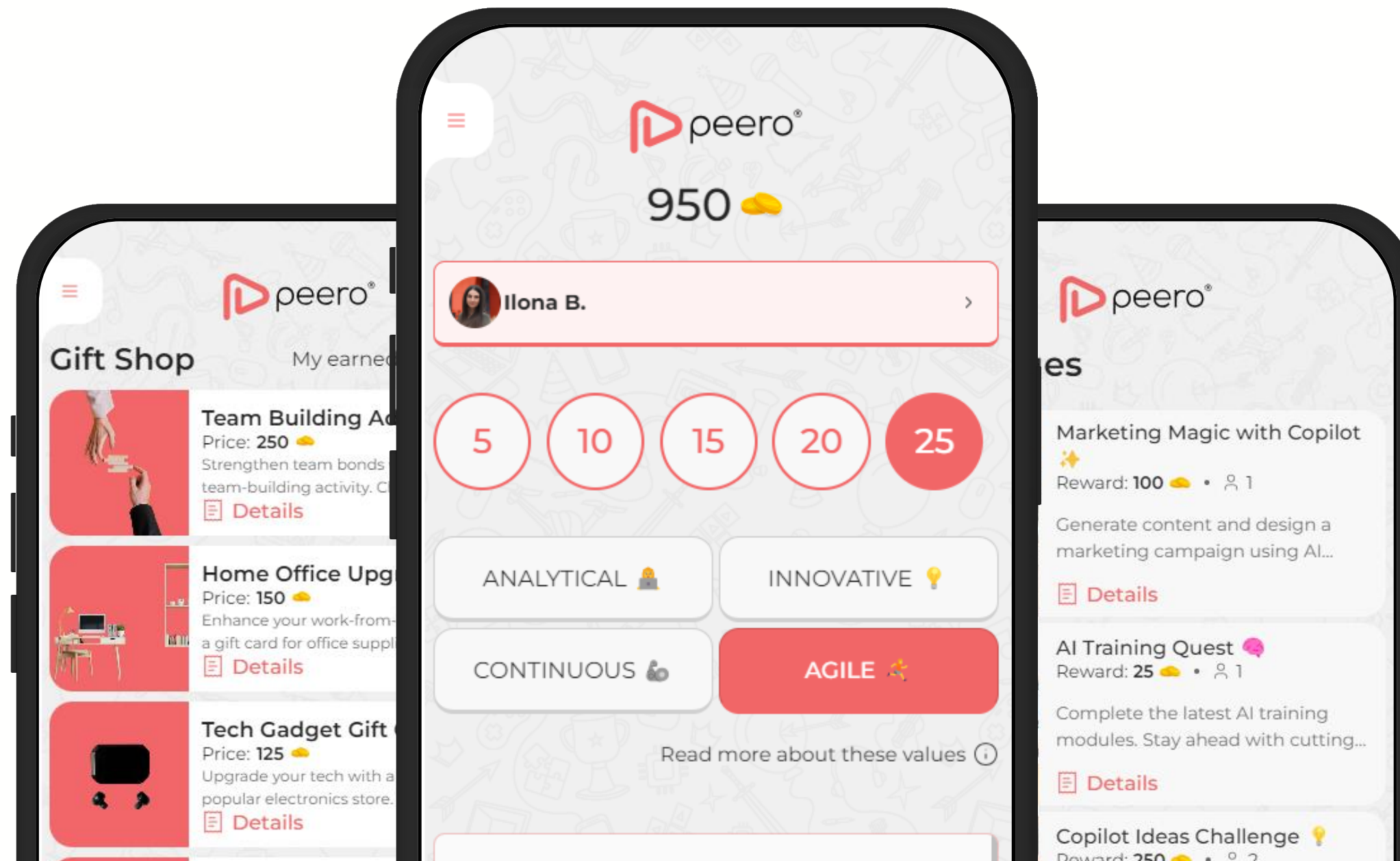
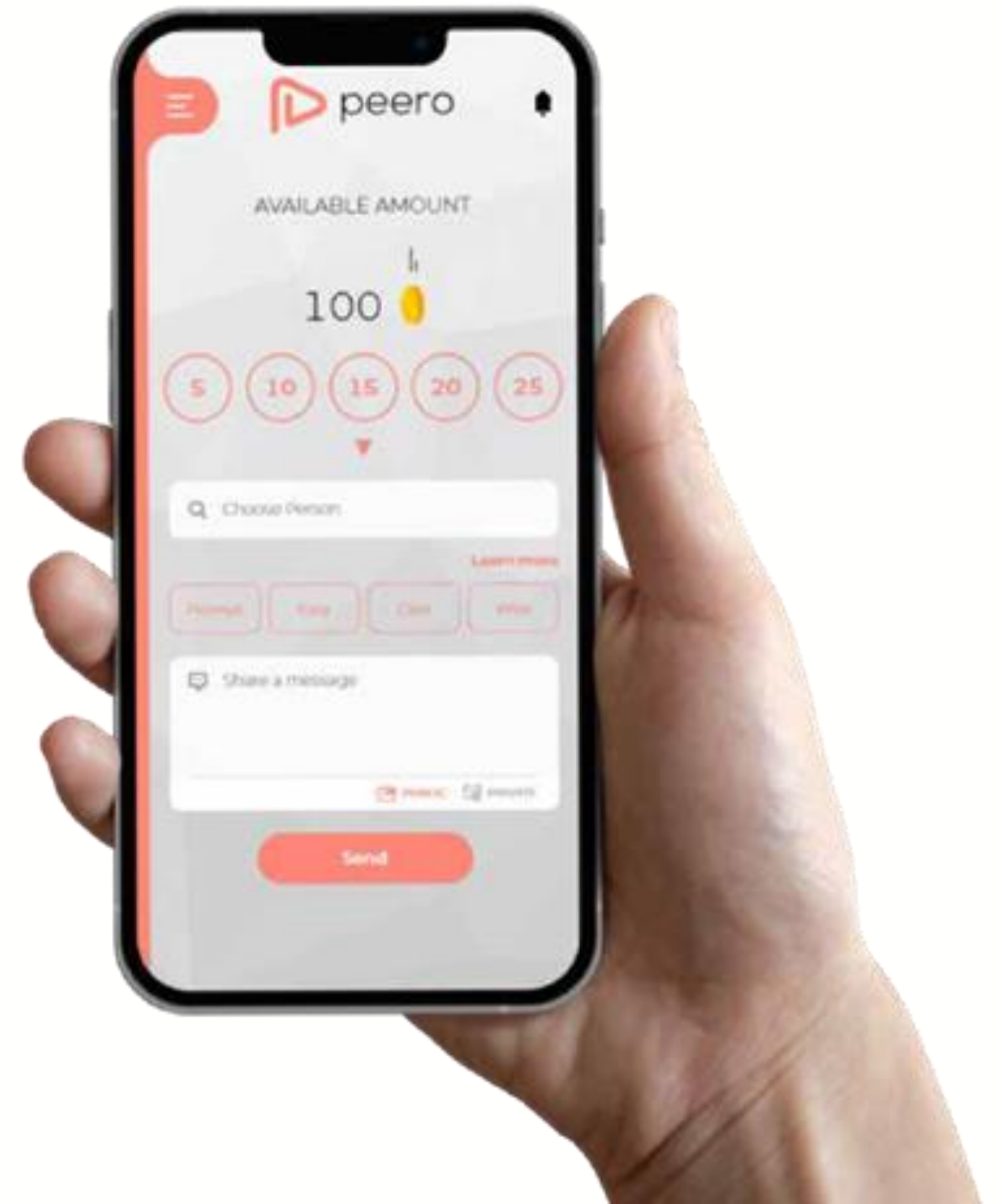




Through technology to **values!**



Peero is an application to say
Thank You
To colleagues for an extra
service, prompt delivery, care
or over exceeded
expectations in alignment
with corporate values & goals.





Colleagues positively value my work with meaningful recognitions!

Company's values align with my personal value!

Team spirit is strong, and we celebrate achievements!

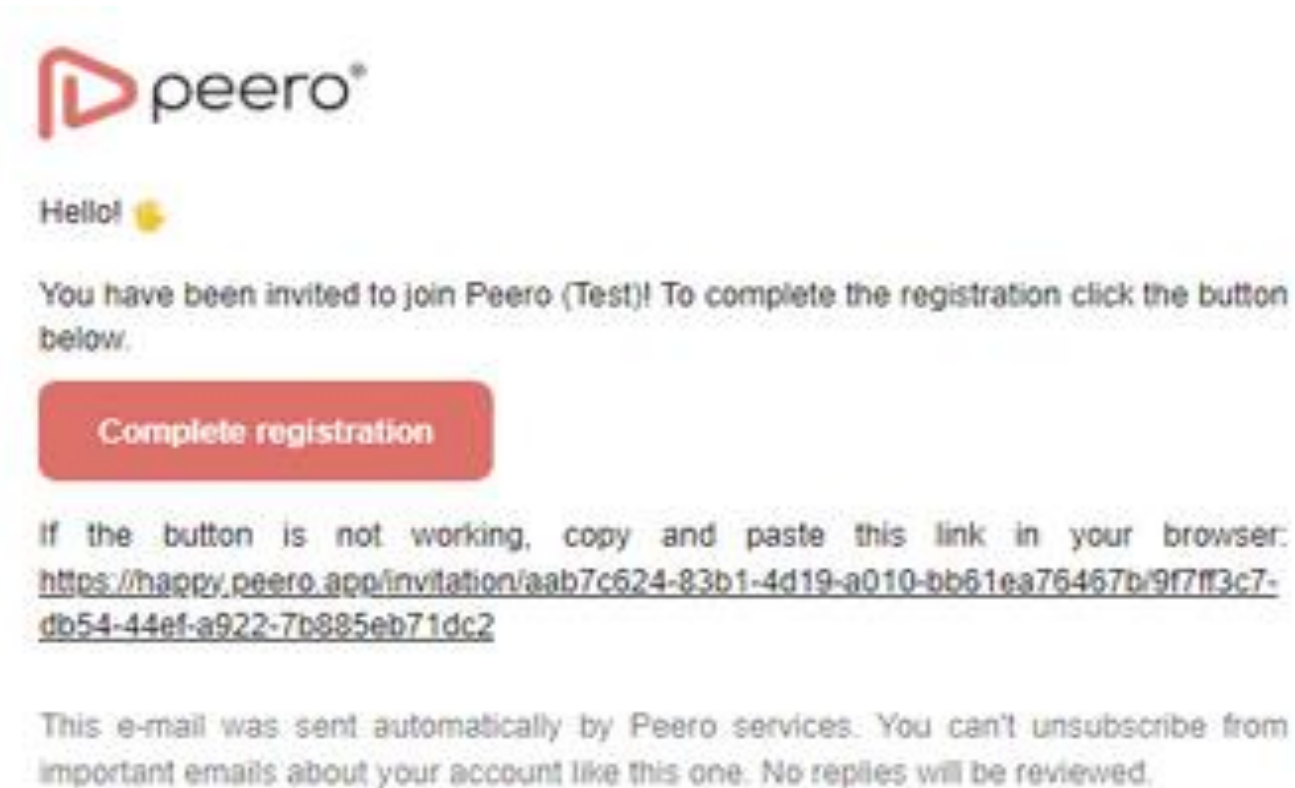


How to **Access** Peero Platform

[Excel or manual import]

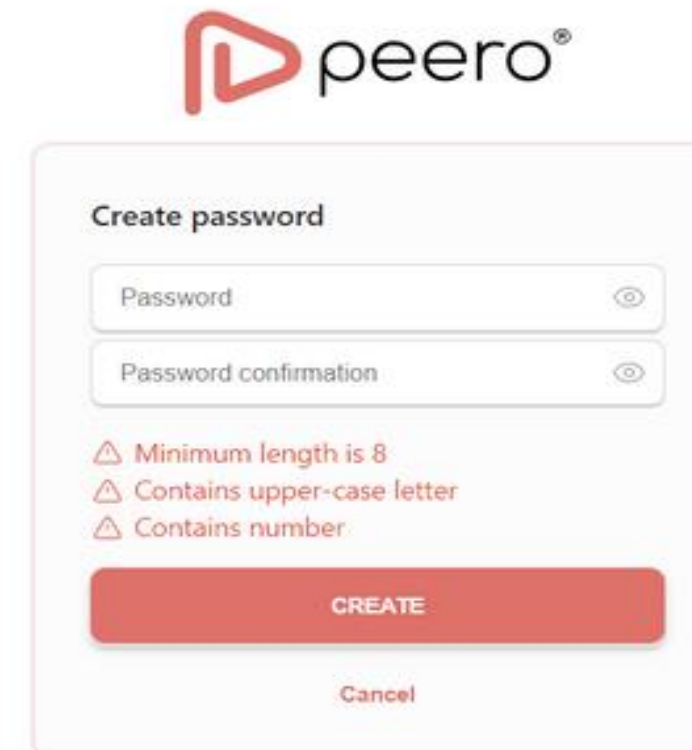
1. Receive Email Invitation

- You will receive an email with a link to the Peero portal.
- Click on the “**Complete Registration**” button.



2. Create and Confirm Password

- Set a secure password and confirm it to proceed.
- Click on the “**Create**” button to complete the process.

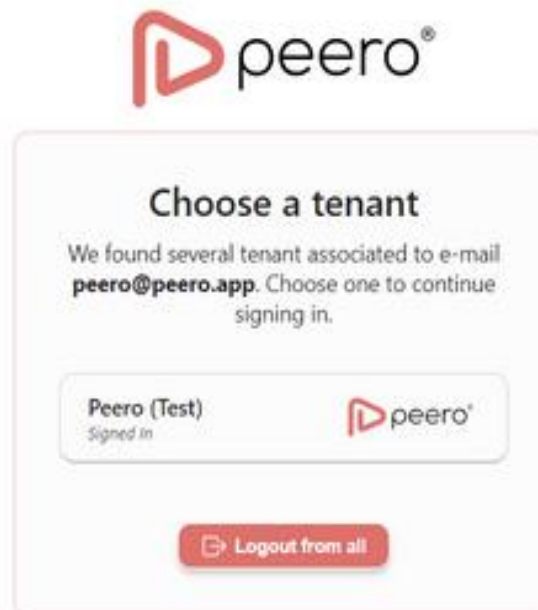
A screenshot of the Peero password creation form. The form is titled "Create password" and features two input fields: "Password" and "Password confirmation", each with a toggle icon for visibility. Below the input fields, there are three validation rules listed with red triangle icons: "Minimum length is 8", "Contains upper-case letter", and "Contains number". At the bottom of the form, there is a red "CREATE" button and a "Cancel" link.

How to **Access** Peero Platform

[Excel or manual import]

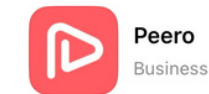
3. Access Your Profile

- Visit happy.peero.app to access your profile. Use your e-mail and password to sign in.
- Choose your company tenant and access Peero.



4. Download the Mobile App

- Download the Peero app on your mobile device for the best experience.

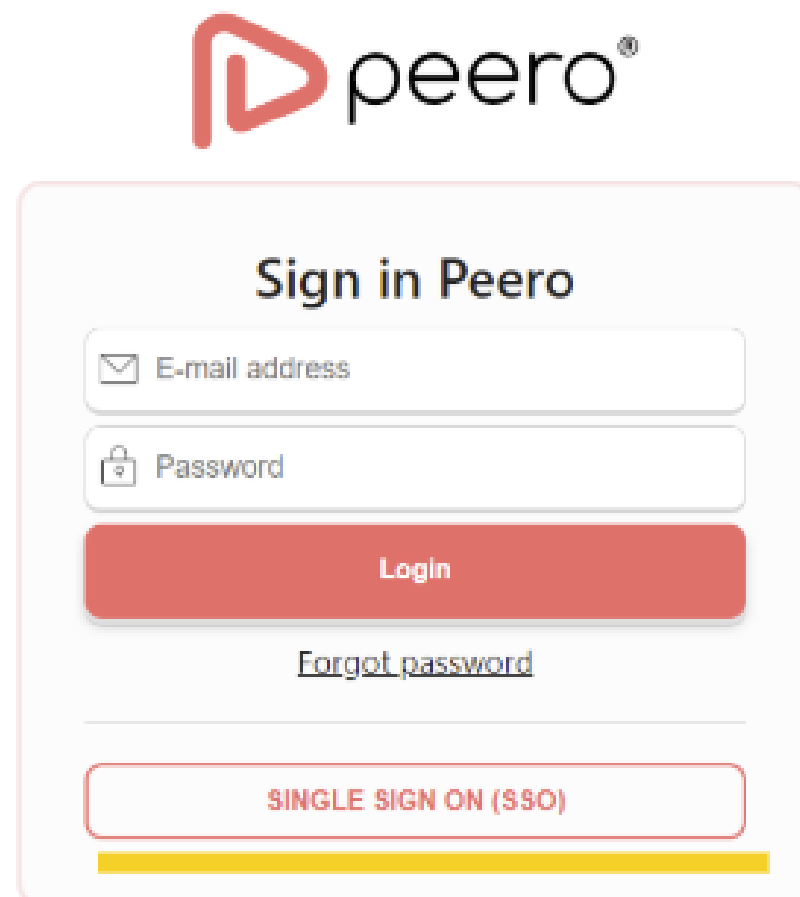


How to **Access** Peero Platform

[AAD import]

1. Visit the Platform

- Open **happy.peero.app** in your web browser,
- Click on the **“SINGLE SIGN ON (SSO)”** button.



The screenshot shows the Peero login interface. At the top is the Peero logo. Below it is a box titled "Sign in Peero" containing an "E-mail address" input field, a "Password" input field, a red "Login" button, and a "[Forgot password](#)" link. At the bottom of the box is a red button labeled "SINGLE SIGN ON (SSO)", which is highlighted with a yellow underline.

2. Enter Your Company Name

- Type in your company name:



The screenshot shows the Peero company name entry interface. At the top is the Peero logo. Below it is a box titled "Enter your company's name" containing a "Company name" input field, a red "Continue" button, and a "Cancel" button.

How to **Access** Peero Platform

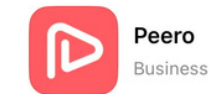
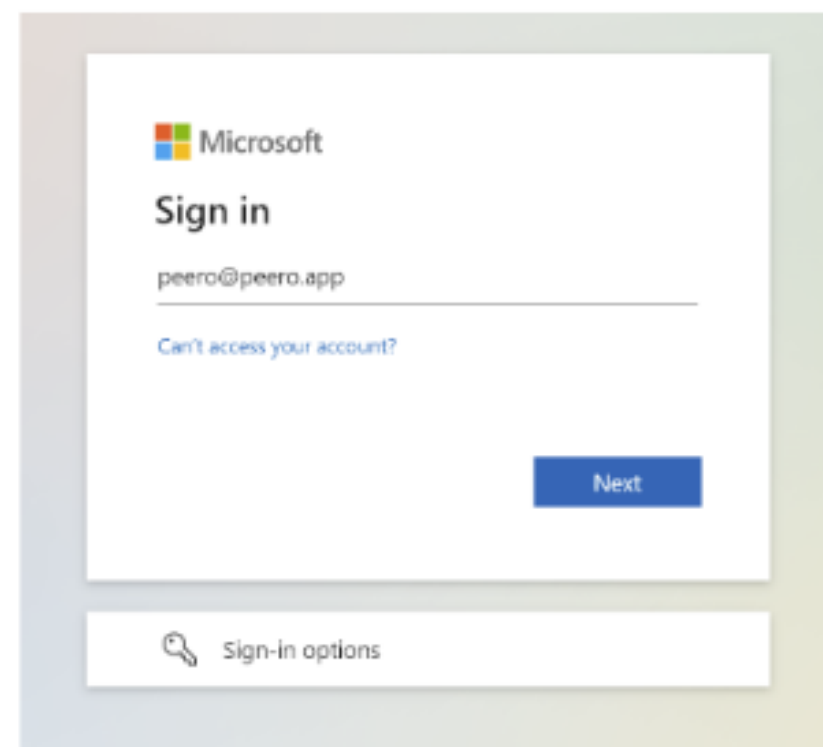
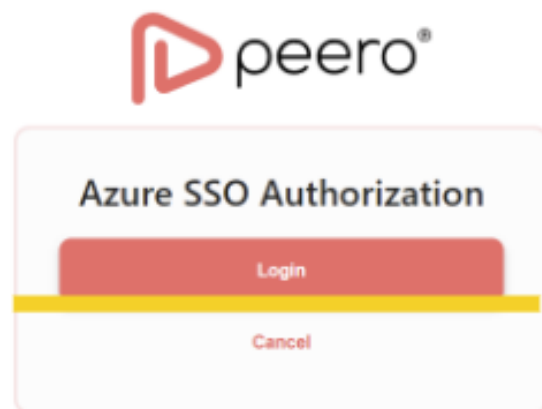
[AAD import]

3. Log In

- Click on the **“Login”** button.
- Use your work account password (Microsoft password) to sign in.

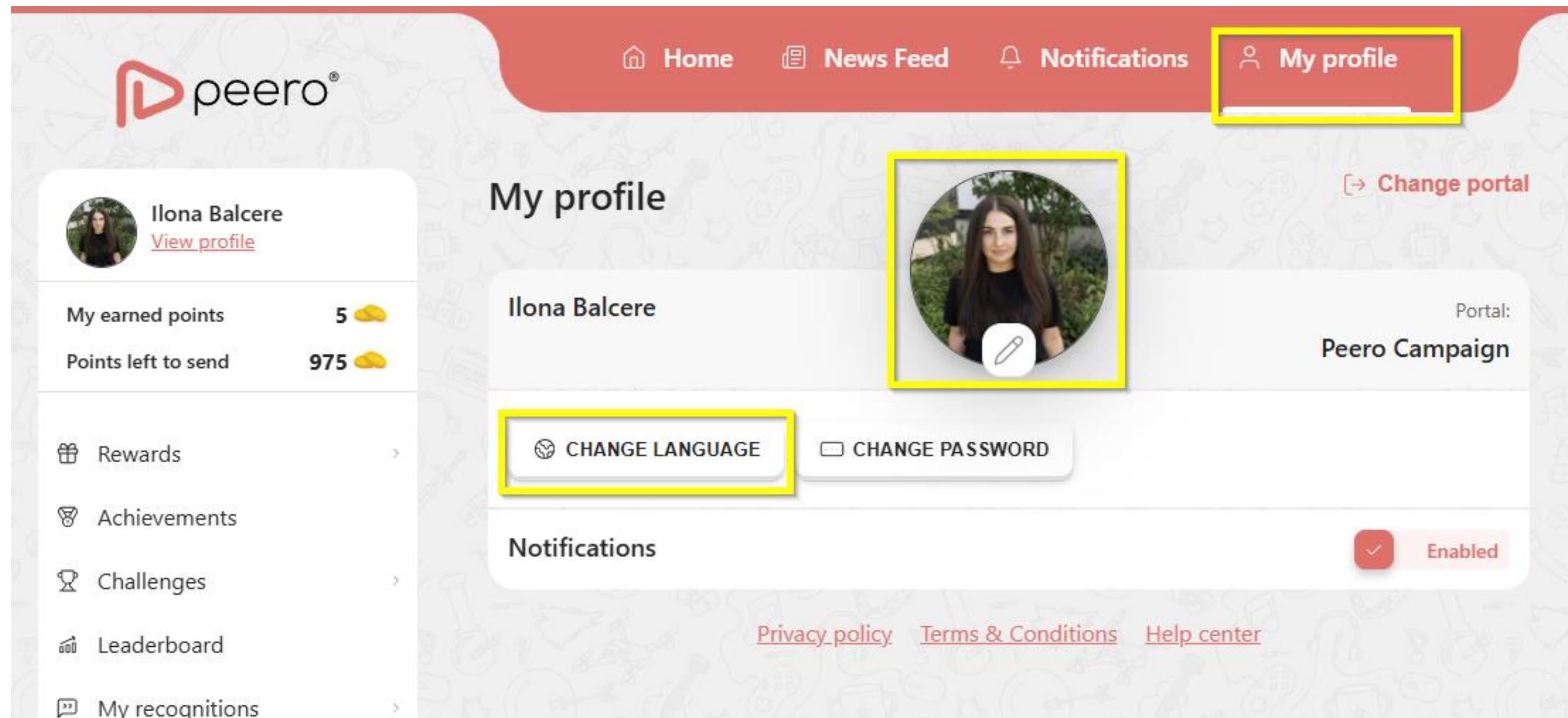
4. Download the Mobile App

- Download the Peero app on your mobile device for the best experience.



Before **Start Using** Peero

Go to the 'My Profile' section and add your picture so that colleagues can easily find and recognize you when sending acknowledgments! You can also change the app's language if the default language is not your preferred one.



Simple Rules of **Recognition** Game

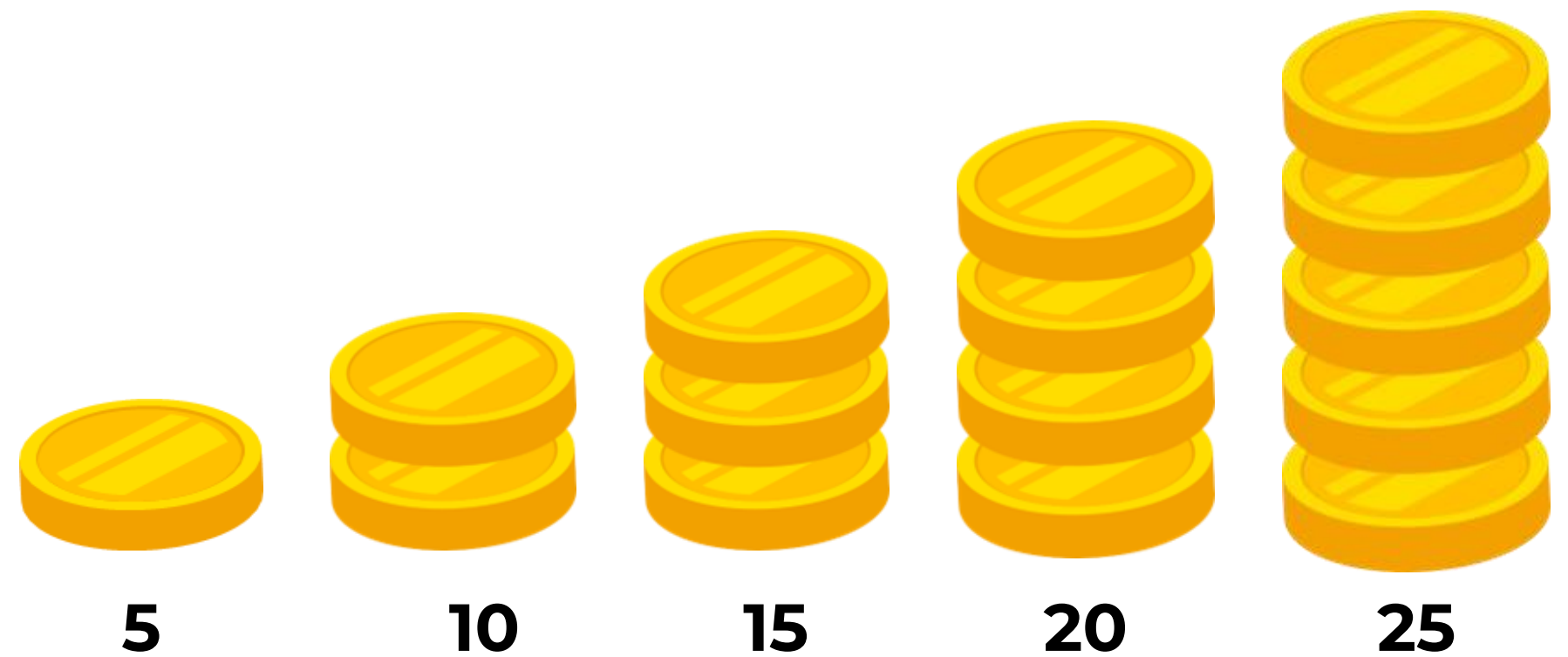
On the first date of **each month**, you will receive **100 points**, you give those points to your teammates to recognize great work!



How to share coins?

25 points – maximum amount you can give to the same colleague during month

Unused coins will be lost! Make sure to share your all your coins until end the month



5

10

15

20

25

For small daily tasks in which a colleague has helped you

Significant contribution to your and/or team's work

A colleague has shown special initiative and has done much more than was expected

To **Send** Recognition

- 1 Select a colleague
- 2 Choose reward amount
- 3 Associate expressed value
- 4 Write a meaningful message
- 5 Send public or private Thanks

1

2

3

4

5

Home News Feed Notifications My profile

975

Choose a colleague

5 10 15 20 25

Communication Champion Efficiency Expert

Remote Happiness Hero Growth Guru

Innovation Leader Lifelong Learning Enthusiast

Flexible Work Master Wellness Champion

Read more about these values

Write a message to your colleague...

0/250

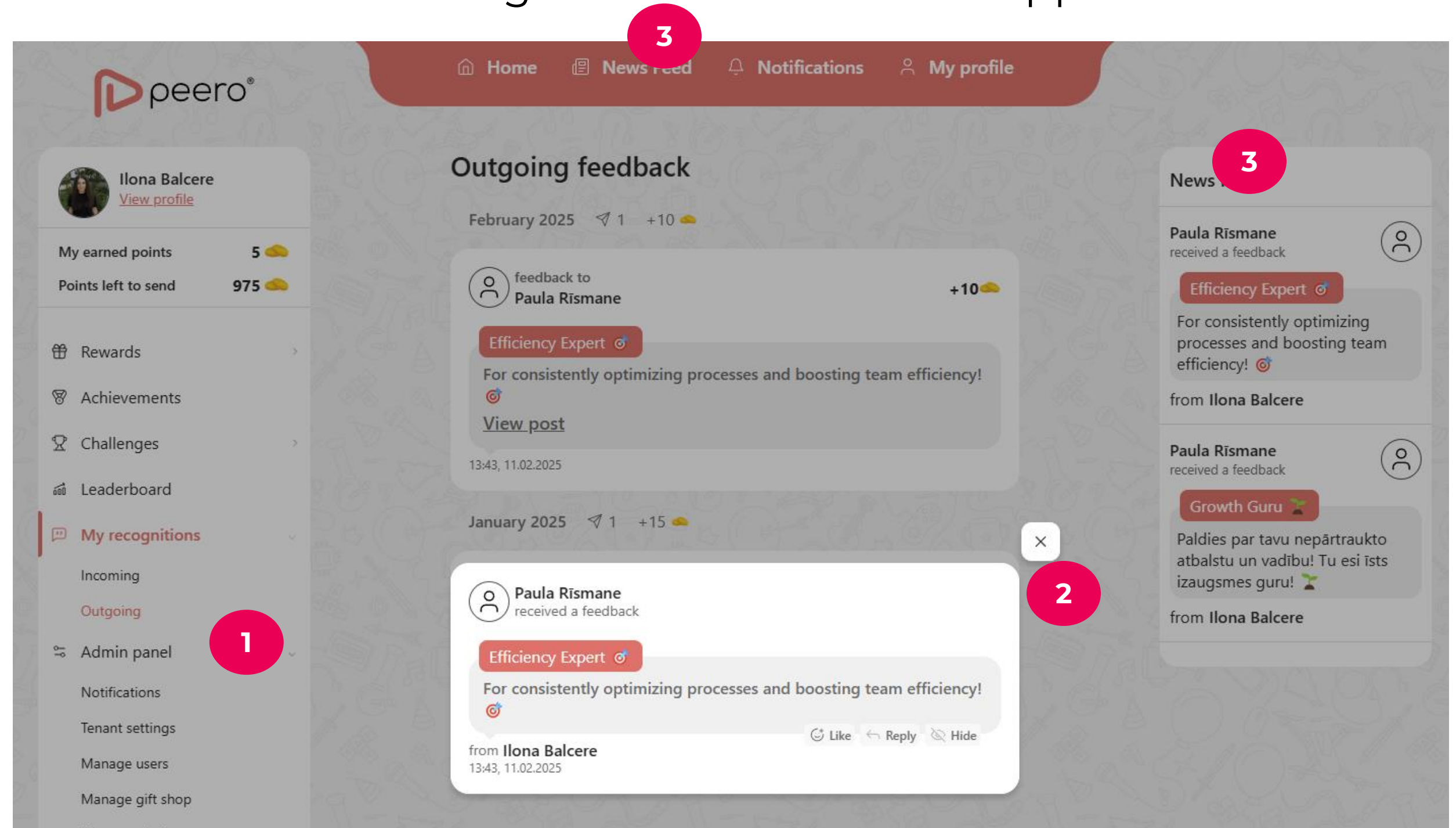
Public

SEND FEEDBACK

When **Receiving** Recognition

When you receive recognition, you will get a **notification**! Go to the app and see which colleague sent you the appreciation and for which organizational value this appreciation is.

- 1 Check received Thanks in “My recognitions” >
- 2 Incoming section
Reply and react to received recognition
- 3 Follow all recognitions in News Feed, leave your comments and react



Spending Your Coins

You can spend the coins you receive in the **Gift Shop**! Choose the gift you like with a price you can afford (my received points) and click Purchase. Please note – the number of gifts is limited!

The screenshot shows the Peero app interface. At the top, there is a navigation bar with icons for Home, News Feed, Notifications, and My profile. On the left, a user profile for Ilona Balcere is visible, showing 'My earned points: 5' and 'Points left to send: 975'. Below the profile is a 'Rewards' section with a 'Gift shop' option highlighted. The main content area is the 'Gift Shop', which displays three items: 'Gym membership' (Price: 300), 'Online course subscription.' (Price: 500), and 'Mouse pad with wrist support.' (Price: 100). A yellow box highlights the 'Gift Shop' header and the 'Gym membership' item.

This is a close-up of the 'Gym membership' item. It shows the item name, price (300), and description ('1-month gym membership.'). Below the description is a 'Notes (optional)' field with a character count of 0/150. A red 'Redeem' button is visible at the bottom, with a red error message below it that reads 'You don't have enough points'. A yellow arrow points from the 'Gym membership' item in the main screenshot to this close-up.

Earning **Extra** Coins



Track Your Achievements

Enhance your skills in **sending**, **receiving**, and **engaging** with recognitions by completing achievements!

By fulfilling the conditions specified for each achievement, you will also receive a reward – additional coins!

The screenshot displays the Peero app interface. At the top, there is a navigation bar with icons for Home, News Feed, Notifications, and My profile. Below this, the user's profile for Ilona Balcere is shown, including a profile picture and a 'View profile' link. The profile summary indicates 'My earned points' as 5 and 'Points left to send' as 975. A sidebar menu on the left contains options: Rewards, Gift shop, Reward history, **Achievements** (highlighted with a yellow box), Challenges, Leaderboard, My recognitions, Incoming, Outgoing, and Admin panel. The main content area is titled 'Achievements' and features a 'Sending' status indicator. It lists four achievements, each with a trophy icon, a reward value, a description, and a progress indicator:

- Sent recognition**: Reward: 5. Description: Learn to send positive recognition on regular basis! Complete this challenge and you'll have made a positive impact on someone's day! Progress: 2/6.
- Sent public recognition**: Reward: 10. Description: Be a part of the transformation of recognition culture in your organization — celebrate your wins publicly! Send a positive recognition to a peer with a public message, that everyone can read in the News Feed. Progress: 2/5.
- Sent meaningful recognition**: Reward: 10. Description: Learn to be detailed in your messages, so your peer can truly appreciate it. Send a positive feedback message that contains at least or more than 50 symbols. Progress: 2/4.
- Sent out of department recognition**: Reward: 5. Description: Be engaged and appreciate all the work peers in other departments do! Send a positive feedback to a peer outside your department. Status: **Completed**.

Complete Challenges

Strengthen values important to you and the organization by completing one of the available challenges! Fulfill the conditions specified for the challenge, submit the required proof of completion, and receive additional coins as a reward for spending in the gift shop.

The screenshot shows the Peero user interface. At the top, there is a navigation bar with 'Home', 'News Feed', 'Notifications', and 'My profile'. On the left, a user profile for 'Ilona Balcere' is visible, showing 'My earned points' as 5 and 'Points left to send' as 975. Below the profile is a sidebar menu with options: Rewards, Gift shop, Reward history, Achievements, Challenges (highlighted with a yellow box), Active challenges, My submissions, Leaderboard, and My recognitions. The main content area is titled 'Challenges' and contains three challenge cards, each with a 'Details' link. The first card is 'Learning a new collaboration tool' with a reward of 300. The second is 'Storytelling challenge' with a reward of 100. The third is 'Share your hobbies and interests.' with a reward of 30. A yellow arrow points from the 'Share your hobbies and interests.' card to a larger, detailed view of the same challenge on the right.

This is a detailed view of the 'Share your hobbies and interests.' challenge submission form. The challenge title and reward (30) are highlighted with a yellow box. The text of the challenge reads: 'Let's get to know each other better! Share your hobbies, passions, and interests with your colleagues. Whether it's photography, hiking, cooking, gaming, or something unique, this is your chance to show what makes YOU! How to participate: Submit a picture of your hobby along with a brief description.' The background image shows various hobbies like photography, gaming, and cooking. At the bottom, a red button labeled 'SUBMIT COMPLETION' is highlighted with a yellow box.

Peero **Support**

If you encounter any technical issues with using the platform or have any other Peero-related questions, please feel free to reach out.

Name Surname – email